

# JAMIE PETREL

## Current Address

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## Permanent Address

123 Peach Street  
Home City, GA 30001  
(706)555-8520

## EDUCATION

### Oglethorpe University, Atlanta, Georgia

Degrees: Bachelor of Accounting/Finance  
GPA: 3.65/4.00  
**Honors:** Dean's List

**Graduation: May 2004**

### Barcelona International Language and Culture Program, Barcelona, Spain

Attended: Summer Semester 2002

## WORK EXPERIENCE

### BUSINESS SOLUTIONS ACCOUNTING, Atlanta, Georgia

**Fall 2003**

#### Intern

- Worked directly with small business clients on auditing and consulting issues.
- Solved problems dealing with the interpretation of accounting standards.
- Attended several audits of major clients.
- Gained experience in a corporate environment and improved client presentation skills.

### HILL AND PARTNERS., Atlanta, Georgia

**Spring 2003**

#### Intern

- Represented top producing brokers at client presentations.
- Worked with CEOs and CFOs to produce white papers on public issues and reported to brokers.
- Presented alternative portfolio investment strategies to clients.
- Learned how a brokerage house is run and the mechanics of buying and selling securities.

### PEACHTREE STREET CORPORATION,, Atlanta, Georgia

**Fall 2002**

#### Accounting Intern

- Maintained billing, updated the computer system, and processed reports.
- Gained experience in the accounting department of a Fortune 500 company.
- Improved ability to work in a team environment.

## ENTREPRENEURSHIP EXPERIENCE

### NEW ARTISTS, INC., Dayton, Ohio

**2001-2002**

#### President

- Co-founder and operations manager for an entertainment company specializing in tickets and transportation to concerts and events for corporate clients.
- Responsible for total sales over \$70,000 and managements of 18 part-time employees.
- Gained experience in corporate finance, tax responsibilities, team development, and management.

### UNIVERSITY PHOTOGRAPHY, Atlanta, Georgia

**Spring 2001**

#### Chief Financial Officer

- Hired two college students to manage a new photography company specializing in a full range of high quality photographic services for school organizations and businesses.
- Entered a competitive market and gained control of university fraternity/sorority business.
- Generated total sales of over \$50,000 and employed staff of 10 hourly photographers.
- Sold business to a competitor for a 300% profit.

## ACTIVITIES/OTHER

- Alpha Phi Omega Fraternity – President
- Phi Beta Sigma
- Volunteer – Dayton Community Hospital
- Interests include golf (Oglethorpe University Champion 2001), music and traveling.
- Proficient in Microsoft Word, Excel, Access, PowerPoint, Quicken, and Windows 2002-+